



### MANAGERIAL REVIEW – SELF AUDIT

Please answer each question with a rating from 1-5 as follows:

5 = super confident (I've got this nailed)

4 = very confident

3 = confident

2 = it's 'ok'

1 = not sure

**How do you rate your confidence with the following:**

QUESTION	1	2	3	4	5
That you know and understand the responsibilities of your role?					
Managing your direct reports?					
Developing working relationships across the organisation?					
Having difficult conversations? eg. addressing behavioural/HR issues or performance management					
Delegation eg. identifying what tasks you could ask others to do					



**How do you rate your confidence with the following:**

QUESTION	1	2	3	4	5
Holding and building accountability with both direct reports and those that don't report to you? (eg. are they delivering on time and quality work)					
Time management – balancing your own work, supporting others and managing direct reports?					
Your communication skills: Listening, questioning and adapting to fit the audience					
Managing change?					
Recognising your own areas for development?					
Your score:	----- <b>50</b>				



**1. What areas of development have you identified?**

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**2. What are the three main challenges you face in your current role?**

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**3. What actions could you take now that would have the biggest impact and benefit for you?**

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**4. What makes you say this?**

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**What Next?**

Want to discuss the outcomes of your audit? Ready to develop both personally and professionally? Get in touch and let's talk about where to make a start.

**Contact me:**



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